

## PTO Meeting January 6, 2012

### Minutes

Board members, committee members and others present: Lisa Paszkowski, Julie Arza, Kim Donovan, John Ferraro, Sandy Forman, Cindy McDowall, Angela Krambeer, Sandra Klebba, Lisa Dalton, Mrs. Pomili, Kelly Stanger, Nora Lally and Jean Brickey.

#### Old Business

Teacher Classroom expenses – 2<sup>nd</sup> quarter deadline is Dec. 15. A few teachers have submitted their expenses for the next quarter.

Teacher Holiday Gift cards – many teachers sent thank you notes for receiving their Country Donut gift cards for Christmas. Thank you Jean Diamond for picking up the gift cards and helping get them ready for the teachers.

#### Treasurer's Report

John submitted the reconciliation summary showing the balance through Jan. 6, 2012. Balance is \$16,016.95

#### Upcoming Events

##### **Catholic Schools Week Sunday 1/29 – Saturday, Feb. 4, 2012**

##### **Theme is Faith, Academic and Service**

**Sunday, Jan. 29 – St. Thomas School Open House 2:30pm– 4:30pm** (Spirit Wear, Hospitality, Uniform Resale, Market Day, Adopt-a-Book and PTO meet and greet), bands will be playing in the gym and artwork will be displayed outside the gym. PTO will set up at 1:30. Mrs. Houston will need help taking orders for adopt-a-book. Each committee will need extra hands at Open House because PTO board members will be at the entrance meeting and greeting and promoting auction and selling tickets. We will have signs upstairs to direct people downstairs.

**Sunday, Jan. 29 – Little Saints Preschool Open House at St. Elizabeth Ann Seton Church from 10:30 a.m. - 12:30 p.m.**

**Tuesday, Jan. 31** – ice cream treat to be served at lunch by PTO from 10:30-12:30 (we need extra parents to help serve ice cream). We are waiting to see if preschool wants ice cream on this day.

**Thursday, Feb. 2** – PTO will host all school bingo. Julie will talk to Becky. Try to have prizes that aren't candy. We do have some TGI Friday free kid's meals passes if you read 6 books and some 10% off Jamba Juice cards we can use as prizes. We'll also get some prizes from Oriental Trading.

**Saturday, Feb. 4 – Annual Auction/Fundraiser – Jazzin' It Up at Mardi Gras from 6 p.m. – midnight. See below for further info.**

#### **Fundraiser – Jazzin' It Up at Mardi Gras to be held at St. Elizabeth Ann Seton Community Center.**

Ticket forms will be in the Jan. 11 weekly alert. We will be advertising the auction at the Knights of Columbus Polish dinner on Sat. Jan. 14 and at their breakfast the following day. Announcement about the auction will be in this week's church bulletin and next weeks' to follow. PTO is doing weekly communications about the auction in the weekly alerts.

Donations can be dropped off at the school office or they can be given to Lisa Paszkowski who will be outside of school each day at pickup with a Mardi Gras table.

**We are still accepting donations and still looking for volunteers to help w/the auction.**

Tickets are \$30 per person. At the door, \$35. The evening includes dinner, dancing, cash bar, live auction, silent auction and different raffles.

#### **Spring Book Fair**

It was suggested that perhaps we have it during Spring Fling which is set Friday, May 11 from 6-9 at St. Elizabeth Ann Seton.

### **Other Fundraisers –**

**Area restaurants** - Sandy F. and Lisa Dalton will handle. Angela & Tammy will give preliminary info to Sandy and Lisa to help get it started. This fundraiser is where St. Thomas families visit a particular restaurant on a certain date and the restaurant gives us a percentage back to the school. It was suggested that we have an easel displaying St. Thomas info at each restaurant that is hosting the evening fundraiser.

**Little Caesars Pizza Kits** – Lisa P. will check w/preschool to see if they are still wanting to do this fundraiser. We would be willing to help promote it. Maybe they should have a table setup at Open House.

**Expanded scrip program** – Tracy Lattanzio might be interested in getting this up and going. Nothing further has happened with this program.

### **Miscellaneous**

Jean Brickey asked if we've talked w/Tracy L. about receipts for the auction. We'll need a charge card machine. Knights have offered us use of their charge card machine. John F. hopes to have it all on a pc. Tracy has software with all the checkout and receipt info.

John F. asked if Healthy Paws has been contacted for a donation. Cindy will send out a letter to them. John will email Cindy w/the donation.

John still needs more people to help w/checkout at the auction.

Mrs. Pomili will encourage students to wear their STS uniforms on Sun. Jan. 29 to whatever church they go to. Someone asked if we could have a St. Thomas banner behind the priest on the altar for Catholic Schools' week. Mrs. Pomili will look into. Mrs. Pomili will check with Monsignor. She'll also check to see if we can have a table in the narthex promoting our school on Sun. Jan. 29.

Sandy Forman wants to promote our school as a totally safe, no bullying school.

### **Committee updates**

**Hospitality** – We should try to get someone to shadow Angela by Catholic Schools' week. Jean Brickey might be willing.

**Spirit** – Sandra hopes they'll have a Spirit Wear basket for the auction. Sandra advised Spirit Wear has an online website where you can order pretty much whatever you need. Sandra is trying to promote the online order form more. All items can be customized and it's included in the price.

**Social** – Spring Fling is April 20. End of year skating party is May 11.

### **FUTURE DATES**

**Week of Jan. 23 – Art appreciation week**

**Week of Jan. 29 – Catholic Schools week**

**Feb. 4 – Annual auction and fundraiser**

**Feb. 20 – no school**

**Feb. 22 – Ash Wednesday all school mass**

**\*\*Next meeting is Friday, February 3 at 9:15 in Lower Pierson.**

Minutes respectfully submitted by Julie Arza, Secretary.

Board Members:

President, Lisa Paszkowski – [Imp2@njit.edu](mailto:Imp2@njit.edu)

1<sup>st</sup> Vice Pres., Sandy Forman – [forman52011@hotmail.com](mailto:forman52011@hotmail.com)

2<sup>nd</sup> Vice Pres., Kim Donovan - [KLT\\_21@juno.com](mailto:KLT_21@juno.com)

Treasurer, John Ferrero – [johnferrero2009@yahoo.com](mailto:johnferrero2009@yahoo.com)

Secretary, Julie Arza – [jandjarza@comcast.net](mailto:jandjarza@comcast.net)