

PTO Meeting December 3, 2011

Minutes

Board members and committee members present: Lisa Paszkowski, Julie Arza, Kim Donovan, Tammy Kohls, Cindy McDowall, Angela Krambeer and Jean Diamond.

Old Business

Book Fair - Last year total sales were \$4682 and we made a profit of \$1088. This year's total sales were \$4523 (plus some –the tape ran out at the end of the evening). Our profit was \$1050.

We used some scholastic money to get some books for teachers. PTO received a thank you note from Mrs. Ruffalo for the books she received.

A special thank you to Kim Donovan and all the volunteers.

For next year, be sure all volunteers have taken Protecting God's Children.

Treasurer's Report – No report was given. Treasurer was not in attendance.

UPCOMING EVENTS

Teacher Classroom expenses – Teachers get \$250 for the year for expenses. Only 5 teachers have used their expenses so far. Expenses are broken up by quarters. Second quarter deadline is Dec. 15

Teacher's holiday gifts – PTO has a \$250 budget. We will pass them out on Dec. 21 in the a.m. 18 teachers and 8 specials will be who we will be buying for. Jean Diamond will take care of purchasing the gifts.

Fundraiser – Jazzin' It Up at Mardi Gras – DATE CHANGE TO SAT. FEB. 4TH at St. Elizabeth Ann Seton.

Revised save the date cards have been sent out. DJ, auctioneer and caterer are all set for the new date. In the next few weeks, various letters about the auction and donations will go out via the alerts. Donations are coming in. Room parents have been sent an email asking them to have families put together a grade basket. We will send out a reminder email to the room parents before the holiday break.

Auction committee will meet immediately after PTO meeting.

Catholic Schools Week Sunday 1/29 – Saturday 2/4

PTO has a budget of \$200.

Sunday 1/29 – Open House 2:30 – 4:30 – PTO Board members will be upstairs doing a meet and greet. PTO will have Spirit wear, uniform resale, market day and hospitality set up in the lunchroom. We will

have signs upstairs to direct people downstairs. We will also have a table setup to sell tickets to the auction on Feb. 4.

Adopt-a-book will be going on in the library.

Angela will handle hospitality.

We will need volunteers to help all week.

Tuesday 1/31 – 10:00 – 12:30 – treat for lunch. PTO will look at the price of sundae cups w/whip cream and cherries. We will need more volunteers. PTO will ask room parents to send out an email to ask for more parent volunteers.

Thursday, Feb. 2 – all school bingo w/prizes. Julie will talk to Meg Struttman.

Saturday, Feb. 4 – Annual Dinner and Fundraising Auction at St. Elizabeth Ann Seton from 6 p.m – midnight.

Spring Book Fair – We'd like to do a Spring Book Fair possibly before Easter. Perhaps we can have it at the Community Center or St. E's on a Sunday after the 9, 10:30 and 12 o'clock masses to get more of the public involved. Great gift idea for grandparents to purchase books for Easter. We will need a chairperson. Lisa P. will talk to Donna Kothera about room availability.

Other Fundraisers –

Area restaurants - Angela and Tammy and a new person will handle. This fundraiser is where St. Thomas families visit a particular restaurant on a certain date and the restaurant gives us a percentage back to the school.

Little Caesars Pizza Kits –

Expanded scrip program – Tracy Lattanzio might be interested in getting this up and going.

Miscellaneous

Committee updates

Market Day – December orders are due by December 16. Pickup date is December 20.

Hospitality – We should try to get someone to shadow Angela by Catholic Schools' week.

FUTURE DATES

Dec. 5 K-2 Christmas Program

Dec. 6 Grades 3-4 Christmas Program

Dec. 8 All school mass

Beginner Band Concert Monday, December 12 at Marian at 7:00 p.m.

Auction meeting 1 :00 p.m. at the Parish Center in the Martha Room

Advanced Band Concert Friday, December 16 at Spring Hill Mall at 7:00 p.m.

Dec. 21 (Weds). Dismiss at 11 a.m.

Dec. 22 – Jan. 3 Christmas break

Jan. 4 – Classes resume

Week of Jan. 23 – Art appreciation week

****Next meeting is Friday, January 6 at 9:15 in Lower Pierson.**

Minutes respectfully submitted by Julie Arza, Secretary.

Board Members:

President, Lisa Paszkowski – Imp2@njit.edu

1st Vice Pres., Sandy Forman – forman52011@hotmail.com

2nd Vice Pres., Kim Donovan - KLT_21@juno.com

Treasurer, John Ferrero – johnferrero2009@yahoo.com

Secretary, Julie Arza – jandjarza@comcast.net