

## PTO Meeting September 30, 2011

### Minutes

Board members and committee members present: Lisa Paszkowski, Mrs. Roy, Julie Arza, John Ferrero, Sandy Forman, Kim Donovan, Tammy Kohls, Cindy McDowall and Cindy Milanovich.

#### Introduction/Attendance

New 2<sup>nd</sup> VP is Kim Donovan

#### Old Business

**Back-to-School Skating Party** – We made \$318.00

**Parents Back-to –School Night** – We made the following amounts: Dennis Scrips-\$150, Spirit Wear-\$3092, Uniform Exchange-\$2,258, Yearbooks-\$420.

**PTO Closet** – has been cleaned out and organized.

#### Treasurer's Report –

John submitted the reconciliations through August, 31. Total income for this time period was \$10,802.67 less about \$3898 in checks going out, so we're at \$9500. John will email copy to the board.

John will be talking to Tammy Kohls about Market Day.

John advised he tries to get all checks deposited within a couple of days of receiving them.

PTO contributed \$1000 towards the 8<sup>th</sup> grade field trip to offset some of their expenses.

PTO also contributes to the teachers each quarter to offset their expenses. PTO received a very nice thank you from 6<sup>th</sup> grade teacher, Maureen Bingham.

PTO paid half of the amount for the buses for the all school mass in September. We have a budget of \$900 for this expense.

#### UPCOMING EVENTS

**Deanery Institute** – October 7. This is a no school day but Hospitality Committee will be responsible for providing a light breakfast for apx. 132 attendees at the Oak St. Church. Angela has sent out an email and is getting volunteers to supply all the items needed.

**Fall Family Hayride – October 21.** Lisa D. and the social committee have arranged for a hayride, bonfire and snacks at the Randall Oaks Park and Barnyard Zoo from 5-7p.m. Flyers were in this week's weekly news. Face painting will be available for an additional cost. Spirit wear will be selling the new STS decals. Julie will let Lisa know if Starbucks can donate hot chocolate.

## **MISCELLANEOUS**

### **COMMITTEE UPDATES –**

**MARKET DAY –** Pickup is 10/5. Last day to place an order via the internet is Sat. 10/2 at 11 p.m. Last month, they did phenomenal when they made phone calls. They had 55 orders and made \$615. We avg. about 40 orders per month. Tammy will put Market day info into preschool cubbies. Sandy F. will take extra forms to pass out to people in her program at work.

**UNIFORM RESALE –** Cindy M. – she advised she'll continue to be available 1<sup>st</sup> Tues. of the month before school. It was suggested that perhaps we have a sign-out board for anyone requesting the key to the uniform closet or if someone takes anything from the closet. A receipt also needs to be completed. Anyone who can't make it on the 1<sup>st</sup> Tues. should contact Cindy to make an appt. to get things from the closet.

**DENNIS UNIFORMS –** Julie reported for Ellen. Ellen is going to post an announcement on the website about Dennis Scrips. If people want to place an order for Dennis Uniforms, Ellen is willing to pick the orders up once a month. We're hoping this will encourage more people to purchase Dennis Scrips.

**FUNDRAISING –** Lisa P., Julie A. and Cindy M. will oversee our annual auction. The auction will be held Sat. Feb. 11 from 6 p. – midnight at St. E's. Cindy McDowall and Julie Ellinger will oversee donations. Kelly Stanger and Lynn Reckamp will handle decorations. Christy Koenig will handle catering. Sandi Tabat will handle entertainment. Kim Donovan will handle alerting and inviting alumni.

We will be doing a Mardi Gras celebration. We're trying to firm up the theme and then we'll get Save the Date cards out asap.

The Knights of Columbus (either from St. Thomas or St. E's) may be willing to provide the food and serving the food at no cost. Christy will be contacting both groups of Knights for further info. If the Knights cook and serve, this could make setup and cleanup easier.

The next fundraising meetings will be Oct. 12 and Oct. 26 at 9:30.

Deadline to get donations in is 1/11/12.

## **FUTURE DATES**

Oct. 5 – Art Appreciation (Art Moms/Dads) meeting 9:15

Oct. 7 & 10, No school

Week of Oct. 24 – Art Appreciation

Nov. 1 – All school mass

Nov. 2 – Book fair

Nov. 3 – 11 a.m. dismissal – Parent/Teacher conferences and Book fair

**\*\*Next meeting is Friday, November 4 at 10:00 in Lower Pierson.**

## **PLEASE NOTE CHANGE IN MEETING TIME**

Minutes respectfully submitted by Julie Arza, Secretary.

Board Members:

President, Lisa Paszkowski – [Imp2@njit.edu](mailto:Imp2@njit.edu)

1<sup>st</sup> Vice Pres., Sandy Forman – [forman52011@hotmail.com](mailto:forman52011@hotmail.com)

2<sup>nd</sup> Vice Pres., Kim Donovan - [KLT\\_21@juno.com](mailto:KLT_21@juno.com)

Treasurer, John Ferrero – [johnferrero2009@yahoo.com](mailto:johnferrero2009@yahoo.com)

Secretary, Julie Arza – [jandjarza@comcast.net](mailto:jandjarza@comcast.net)